

## The Academy of Classical Christian Studies



*Assistant Coach (Middle School or High School)*  
*Basketball*

November 2020

Quality programs start with quality coaches. The Academy expects coaches to act as Christian role models and be Christ-like ambassadors for the school. Coaches should be committed to fulfilling the mission of the school, helping students grow in their relationship with God and their sport, and have a deep passion and knowledge of their sport. The employee shall perform the duties outlined in the following job description as well as other duties, within reason, as may be assigned by the Administration.

DIRECT REPORT: Head Basketball Coach (Middle School or High School)

### PERFORMANCE RESPONSIBILITIES:

- The assistant coach assists the head coach in the total scope of the program.
- Works harmoniously and cooperatively with the head coach, other assistants, and other athletic department personnel.
- Carries through on all assigned tasks and reports on them to the head coach.
- Demonstrates loyalty – in word and deed - to the athletic program
- Values every player – independent of their ability – as God’s image bearer. Actions that berate, harass, tear down, or humiliate players will not be tolerated.
- Show respect and grace towards officials and opposing players and coaches
- Maintain humility in victory and defeat
- Accepts responsibility for teaching and exhibiting discipline, proper behavior, appropriate dress, conduct and decorum on and off the athletic field or court
- Serves through the complete season for one sport before beginning a new one
- Is present and on time for all events, including practices, unless excused or when emergency arises
- Supervises athletes during all practices/games/matches and until the building and facilities are locked and secured after the conclusion of an event.
- Assist in the planning and running of practices
- Aids head coach in consistent communication to players and families regarding practice and game schedule as well as other team matters
- Assists in inventory, distribution, and collection of uniforms and equipment from students
- When appropriate, works with Community, Grammar, and other program coaches to develop a consistent program in which student-athletes try out for teams
- Attend professional development opportunities and Athletic Department activities that promote professional growth in the coaching area.
- Help organize and promote Spring/Summer programs (team camps, skills camps, summer workouts, etc.)
- Help to actively promote The Academy Athletic Department within the district and surrounding community.
- Helps provide game management for other sports.

## **Soft Skills Required:**

**Encouragement:** Able to help the team members believe in themselves and perform beyond their own expectations. Motivates players without using negative reinforcement.

**Discernment:** Understands that every athletic challenge presents opportunities to provide life lessons. Able to pay attention to players' statements and actions and provide relevant, nonjudgmental critiques to build the players' self-esteem while providing valuable guidance.

**Communication Skills:** Ability to communicate effectively with players, parents, opposing team participants, administrators, and co-workers in a spirit of mutual trust and respect.

**Flexibility/Understanding:** Adapts to changes quickly and calmly. Understands that team members will sometimes struggle to comprehend instructions. Ability to understand the underlying reasons that the players did not understand through a two-way dialogue to discover what the player is misinterpreting.

**Insight:** Understands that the players possess individual characteristics. Able to connect with individual players in a way that builds their trust in the coach/team and maximizes their athletic performance.

**Empathy:** Displays a genuine concern for the players' personal lives, rather than viewing outside influences as distractions. Possess understanding that these occurrences present additional opportunities to reinforce learning while placing the players' well-being before the game.

**Patience:** All coaches and teams want to win games. However, setbacks present learning opportunities that you can use to prepare your players for the future. The ability to create a learning environment where the team members are not afraid to take risks, knowing they will not be penalized for honest mistakes, must be present. Coach must display patience and always conduct exchanges in a manner that promotes self-worth.