

# **Bus Service Agreement**

The Academy is pleased to provide transportation between campuses for our students and solicits parent assistance in creating a safe, healthy operation. Because a school bus is an extension of the classroom, The Academy requires children to conduct themselves on the bus in a manner consistent with established behavioral standards agreed to in the Parent/Student Handbook.

The bus driver is responsible for maintaining order on his/her bus. If an incident occurs on the bus, the bus driver will notify the home campus principal. Depending on the severity of the offense, students may receive a warning or may lose the privilege of utilizing The Academy Bus Service. If you should need information concerning student misconduct on buses, contact your student's campus principal.

## **General Safety Rules**

- 1. Obey the instructions of the bus driver.
- 2. Only students who have made a reservation to ride may be transported.
- 3. Leave the bus cleaner than you found it.
- 4. Follow all school rules.
- 5. Help look after the safety and comfort of small children.

#### Loading the Bus

- 1. Arrive at your bus stop five (5) minutes before scheduled departure. Drivers leave promptly at the scheduled time in order to ensure a timely arrival.
- 2. Parents are responsible for providing transportation to and from school if a child misses the bus.

### Unloading the Bus

- 1. Stay seated until the bus is completely stopped.
- 3. Wait for your turn to leave the bus.
- 4. If any article drops or rolls near, or under, the bus—do not go after it. Go to the door and ask the driver for help.

#### Supervision

Parents are expected to be present and waiting for the bus when it drops off children in the afternoon. Bus drivers are on a schedule and cannot wait. By using the bus, parents agree to put in place a backup supervision plan in the event they are running late. Academy employees do not provide supervision for students after they are off the bus.

Busing is a privilege, not a right. The Academy reserves the right to discontinue providing bus service to a student in violation of the Bus Service Agreement.

Parents/Guardians understand The Academy requires children to conduct themselves on the bus in a manner consistent with established behavioral standards agreed to in the Parent/Student Handbook. By using transportation provided by The Academy, parents/guardians agree to this Bus Service Agreement.